

ALLIANCE HOUSING CO-OPERATIVE INC.

BY-LAW NO. 7

PARKING BY-LAW

Passed by the Board of Directors on the 8th day of January, 2019.

Confirmed by two-thirds majority of the Members on the 21st day of February, 2019.

BY-LAW NO. 7

Parking By-law

This by-law takes the place of or amends all previous by-laws, decisions or policies that deal with parking. Some related provisions may appear in the Co-op's Occupancy By-law, Organizational By-law, the Co-op's Operating Agreement, and the Co-op's Articles of Incorporation. If there is a conflict between documents, the following will govern in order of authority:

- 1) the *Co-operative Corporations Act* and the Co-op's Operating Agreement;
- 2) the Co-op's Articles of Incorporation;
- 3) the Co-op's Organizational and Occupancy By-laws; and
- 4) this by-law.

ARTICLE 1: DEFINITIONS

1.1 Definitions

Co-op	means the Alliance Housing Co-operative Inc.
Member	means a member of the Alliance Housing Co-op Inc.
Member Parking Space	means the space(s) allocated to members of the Co-op for parking their private vehicles
Unit	means that residential unit of the Co-op in which the member resides, as per the by-laws of the Co-op
Visitor Parking Space	means space(s) designated by the Co-op for the specific purpose of providing parking space(s) for members' casual guests
Vehicles	shall be defined as any motorized vehicle normally understood to be a vehicle and, in addition, shall include any equipment designed to be attached to or towed by any of the vehicles described above, whether for personal, business or recreational use

ARTICLE 2: GENERAL

- 2.1 All parking in the Co-op is at the vehicle owner's expense.
- 2.2 No vehicle can be parked anywhere on the Co-op property except in designated parking spots. No vehicle may be parked in such a way as to obstruct the flow of traffic within

parking lots or impede others from properly parking their vehicles (i.e. failing to park between the lines designating a parking spot).

- 2.3 No vehicle larger than a standard parking spot can be parked anywhere on the Co-op property, except with written permission of the Board.
- 2.4 The Co-op will install signs to indicate visitor parking spots and will have lines painted either on the asphalt or curb to mark off the visitor and member spots.
- 2.5 Members will be held financially responsible for any damages to the property of the Co-op by their vehicle.

ARTICLE 3: PARKING PROCEDURES

- 3.1 Each member shall be provided with one area in which to park their vehicle(s).
- 3.2 Unauthorized parking shall not be permitted in the Co-op office parking area.
- 3.3 Members and their long-term guests shall not park in a visitor parking space, without written permission of the Board.

ARTICLE 4: REGISTRATION

- 4.1 Members must register their vehicle(s) with the Co-op. This registration shall include the following information:
 - license plate number; and
 - make, model and colour of vehicle.
- 4.2 Members must notify the Co-op office in writing of any changes in information about vehicles registered with the Co-op.

ARTICLE 5: VISITOR PARKING

- 5.1 Parking for visitors to the Co-op is provided by the Co-op, as per this by-law. Visitor parking is monitored by the Co-op's Parking Control Officer(s). All visitor spots are available on a first-come, first-served basis. There will be no reserving of visitor spots.
- 5.2 All vehicles in Visitor Parking between 11pm and 7am must be registered with the Co-op's Parking Control Officer(s). Such registration shall be made in writing (including electronic means) no later than 10 pm on the first night of the stay.

- 5.3 The visitor overnight parking registration described in this section above shall include the following information:
- unit number of the hosting member;
 - length of stay;
 - license plate number; and
 - make, model and colour of vehicle.
- 5.4 Each member is responsible for ensuring that their visitors adhere to all of the provisions of these rules and regulations.
- 5.5 Visitors registered for overnight parking in excess of 14 days require Board approval.
- 5.6 Board approval is required for members attempting to register the same visitor multiple times in a month, where the monthly stay exceeds 14 days.

ARTICLE 6: RESPONSIBILITIES

- 6.1 Each member is responsible for keeping their parking space in a tidy state.
- 6.2 The Parking Control Officer(s) of the Co-op is/are responsible for verification of adherence to these rules and regulations.

ARTICLE 7: NO PARKING AREAS

- 7.1 The Board of Directors of the Co-op shall establish "no parking areas" as may be required.
- 7.2 The Board of Directors shall cause "No Parking" and "Fire Route" signs to be posted in these areas.

ARTICLE 8: ACCESSIBLE PARKING

- 8.1 Accessible spaces may be allocated to suit the special needs of members. This may necessitate the temporary parking of a member's vehicle in a visitor parking area.

ARTICLE 9: RESTRICTIONS

- 9.1 Major vehicle repairs are not permitted in the parking spaces of the Co-op.
- 9.2 Vehicles shall not be left unattended on blocks at any time.
- 9.3 Vehicle stops in driveways or carports shall not be moved or removed.

- 9.4 Vehicles shall not extend past the end of the unit's driveway or designated parking area. Vehicles shall not be parked on a unit's front, side or back yard.
- 9.5 Vehicles shall only be driven or parked on the common grounds or pathways of the Co-op for the purpose of Co-op business.
- 9.6 Vehicles shall not be parked on fire routes within the Co-op. In order to facilitate the loading and unloading of vehicles, they may be stopped on fire routes within the Co-op for a maximum of fifteen minutes.
- 9.7 The previous article does not apply in the case of members moving into or out of the Co-op.
- 9.8 Vehicles and equipment shall not be stored on the common grounds of the Co-op.

ARTICLE 10: VIOLATIONS AND PENALTIES

- 10.1 Where the Parking Control Officer(s) of the Co-op find(s) that these rules and regulations have been violated, the penalties which follow shall be made upon the member responsible:

Violation: Member parking in visitor parking space

Penalty: first offence notice to the member responsible
 second offence vehicle will be ticketed
 third offence vehicle will be towed

Violation: Failure to register an overnight visitor's vehicle parked in the visitors' parking area

Penalty: first offence notice to the member responsible
 second offence vehicle will be ticketed
 third offence vehicle will be towed

Violation: Failure to maintain parking space in a tidy state

Penalty: first offence notice to the member responsible to clean the parking space
 second offence the matter shall be brought to the attention of the Grounds Committee
 third offence the matter shall be brought to the attention of the Board of Directors

Violation: Vehicle left on blocks unattended

Penalty: The member shall be provided with twenty-four hours' notice to remove the vehicle from the blocks. If after this twenty-four-hour period has elapsed and the vehicle remains on blocks, it shall be towed from the Co-op at the owner's expense.

Violation: **Vehicle stops moved or removed**

Penalty: first offence notice to the member responsible to replace and secure the parking stops
second offence the matter shall be brought to the attention of the Board of Directors

Violation: **Vehicle extends past the end of the unit's driveway and/or parking area**

Penalty: first offence notice to the member responsible to park the vehicle within the unit's driveway and/or parking area
second offence the matter shall be brought to the attention of the Board of Directors

Violation: **Unauthorized vehicles or equipment parked, driven or stored on the common ground**

Penalty: first offence notice to the member responsible and the matter shall be brought before the Board of Directors and the member shall be charged for all resulting damages or repairs

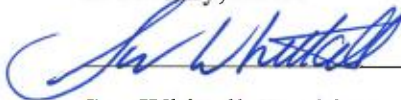
Violation: **Parking on Fire Routes**

Penalty: first offence vehicle will be ticketed
second offence vehicle will be ticketed and towed at the owner's expense and the matter shall be brought before the Board of Directors

ARTICLE 11: TICKETING AND TOWING

11.1 Ticketing and towing of vehicles on the property of the Co-op are performed by the City of Ottawa by-law enforcement.

PASSED by the Board of Directors and sealed with the corporate seal of the Co-op this 8th day of January, 2019.

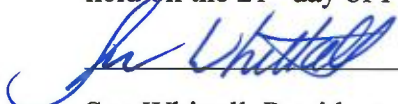


Sue Whittall, President



Justin Guigue, Secretary

CONFIRMED by a vote of two-thirds of the members present at a general meeting of members held on the 21st day of February, 2019.



Sue Whittall, President



Justin Guigue, Secretary